

Name:
Class/Period:
Literature—Mr. Martin

Cheat Sheet for Using Quotes

-In order to write an effective argument (and to get a good grade), you will need to use quotes effectively in your papers. This page has some helpful hints for you in using quotes.

-To effectively integrate quotes within your writing, you must **introduce**, **cite**, and **explain** your quotes.

-Your evidence should be written in this order: Quote Introduction, Quote (citation), Explanation.

Phrases to use to INTRODUCE your evidence:

- X states, “. . . ”
- As the prominent writer “ puts it, “. . . ”
- According to X, “. . . ”
- X himself writes, “. . . ”
- In her book, _____, X maintains that “. . . ”
- Writing in the journal _____, X complains that “. . . ”
- In X’s view, “. . . ”
- X agrees when she writes, “. . . ”
- X disagrees when he writes “. . . ”
- X complicates matters further when he writes, “. . . ”

Sentence starters for EXPLAINING your evidence:

- This shows that. . .
- This reveals that. . .
- This suggests that. . .
- (Author’s name) accomplishes his/her purpose in this passage by. . .
- In this passage, (author’s name) . . .
- Basically, (speaker) is saying. . .
- In other words, (speaker) believes. . .
- In making this comment, (speaker) shows. . .
- (Speaker’s) comment shows that. . .
- In other words, . . .
- What X really means by this is . . .
- My point is not . . . , but . . .
- To put it another way, . . .
- In sum, then, . . .
- My conclusion, then, is that, . . .
- In short, . . .

You must do the following to ensure that your paper is properly cited and not plagiarizing:

-You are ****REQUIRED**** to cite your complete works using the MLA format. You may use easybib.com or noodletools.com to help you here.

-You must also cite your sources within your writing. You can do this in the following ways:

-Mention the source (Title and Author) within your quote introduction.

-Parenthetical Citation. Example: “To be or not to be” (*Hamlet* Shakespeare 26).

Note the punctuation in the example.